

**Government of Andhra Pradesh
Commissionerate of Collegiate Education**

Academic & Administrative Audit (AAA) – 2020-2021

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address: Govt. Degree College, Narsipatnam
URL of Website: www.gdcnarsipatnam.edu.in
E- Mail: narsipatnam1.jkc@gmail.com
Phone number: 08932235770

2. Vision & Mission

Vision: To make the student physically, mentally and ethically healthy and to provide the student skills to acquire job in the present job-market.

Mission:

- To introduce new courses to meet the needs of the society
- To empower faculty members with high qualifications along with research activity to address the needs of the students according to the new trends and developments.
- To provide infrastructure facilities like more number of class rooms, well-equipped laboratories, good library, e-class room and ICT for the introduction of new courses, using modern technologies
- To impart essential latest computer knowledge and to promote ICT facilities to students to meet the challenges in real life.
- To encourage students to participate in the sports and games for their all round development.
- To organize programmes to enhance employability of students through JKC and other Certificate Courses.
- To initiate students into various service-oriented programmes by organizing special camps through our college NSS units.

➤ To offer services to the students academically and administratively in a transparent, fast and fair manner.

3. Name of the Principal, email, and mobile Number :

Dr. S. Raju - Raju-raju.etk@gmail.com - 9440306372

4. Name of the Vice-Principal, email, and mobile Number-

Sri. N.S. Krishna - seshadrikrishna.naupada@gmail.com - 9492346908

5. Name of the IQAC Coordinator, email, and mobile Number:

Sri. K. Rajendra Prasad - rp90397@gmail.com - 9177961455

6. Name of the Academic Coordinator, email, and mobile Number:

Sri. J. Prasad - jp277685@gmail.com - 9381783589

7. Year of Establishment : 1984

8. UGC 2(f) and 12 B status (certificates to be verified): Yes

9. Autonomous status – No

10. RUSA status : Received 1.0 grants of Rs 2.0 Crore.

11. College land and Plan details /documents: own-available

12. Affiliation status : Permanent / temporary (certificates to be verified) : Temporary

13. AISHE Status – Available

14. NAAC Status - B- grade with CGPA of 2.16

a) Previous NAAC Cycle date and Month : 14-9-2015

b) Date of Expiry : 13-9-2020

c) Previous Grade and CGPA (certificates to be verified)-B grade with CGPA of 2.16

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
1	Filling –up of vacant posts both in teaching and non-teaching.	yes
2	Introducing need based PG/job-oriented/add-on courses.	yes

3	To encourage faculty for resource mobilization through various Govt. and non-Govt. agencies.	No
4	Proper continuous efforts to be made to increase the student strength.	yes
5	Emphasis should be made on spoken English through JKC	yes
6	Internet facility in computer lab, library and JKC lab be made available	yes
7	Coaching classes for competitive examinations should be conducted	yes
8	Career Counseling and Placement Cell be strengthened	yes
9	Efforts to be made to provide more transport facility and basic amenities for students.	yes
10	Steps to be taken for completion of girls' hostel and boys' hostel.	yes

Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
18	13

Action taken report to be attached

17. NIRF Rank (if any) : Year: No

18. ISO Certification: Year: 2021

19. Awards & Achievements for the institution during the current Academic Year with details: Nil

PART-B

1. No. of Programmes Offered by the College

a. Current Academic Year : 06

b. Last Two Years : 06

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Programmes	06	06	06	06	06

2. No of Value Added Courses introduced (last two years)

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Value Added courses	02	03	03	03	04

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	15	08	0
PTL	0	0	0
Contract	0	01	0
Guest	0	06	0
Total	15	15	0

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	1	01	01	05
PTL	0	0	0	0
Contract	1	0	0	0
Guest	6	0	0	0

Total	08	01	01	05
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5. Details of non-teaching faculty

No of posts	Sanctioned	Working	Vacancies
	7	4	3
Total	7	4	3

6. Student strength particulars

a) During the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
No. of students	I	II	III	I	II	III	I	II	III	I	II	III	I	II	III
	137	103	104	160	92	88	244	139	84	210	201	123	214	188	186

7. No of students appeared in the final year exams during the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
Programme wise	Appeared (A)	Passed (P)	%	A	P	%	A	P	%	A	P	%	A	P	%
BA	32	23	71.8	38	22	57.89	38	22	58	36	20	55.5	36	33	91.67
B.Sc	50	37	74	22	17	77.37	22	15	68.18	60	51	85	58	52	86.21
B.Com	19	11	57.8	19	12	63.15	19	12	63.15	22	21	95.45	22	20	90.91

8. Teacher – student ratio (Current Year): **16:613**

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms :10
- ii. Total no of laboratories : 06
- iii. Total no of digital classrooms: 03
- iv. Total no of virtual classrooms : 01
- v. Total no of ICT enabled classrooms: 04
- vi. Total no of studios: Nil
- vii. Total no of Computers, Student & Computers Ratio : 20:613
- viii. Total no of printers: 04
- ix. Total no of scanners : 02
- x. Total no of Xerox facility : 01
- xi. Total no of Wi-Fi routers : 06
- xii. Internet Bandwidth : 100 MBPS
- xiii. Seminar halls : 01
- xiv. Auditorium : 01

- xv. Details of sports facilities : Gym & Play grounds
- xvi. Gymnasium (No of stations) :
- xvii. Rooms for administration : 01
- xviii. Water – RO facility: 02 points
- xix. Toilets for staff (Men/Women/Differently abled): 01
- xx. Toilets for students (Men/Women/Differently abled):02
- xxi. Divyangan friendly facilities (Ramps/Lifts/Softwares): Nil
- xxii. No of fire extinguishers in the labs and corridors : Nil
- xxiii. Solar energy details – LEDs , Green Audit Status : available
- xxiv. Library
 - No. of Books& Journals : 12924 + 08 (Journals)
 - Status of Automation : partial with SOUL 2.0
 - E-journals : yes
 - NLIST subscription : Yes
 - Internet : available
- xxv. Women's waiting hall : Yes
- xxvi. Grievance Reddressal Cell : yes
- xxvii. Health Centre : No
- xxviii. ELL : Yes
- xxix. JKC Lab: No
- xxx. Computer Labs: Yes

10. Research :

❖ No of collaborations / Functional MoUs

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of collaborations / MoUs	0	0	0	0	2

❖ No of publications in UGC – CARE listed journals

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Publications	02	03	01	01	0

❖ No of start-ups

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of start-ups	0	0	0	0	0

❖ No of patents

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of patents	0	0	0	0	0

❖ No of Research Guides

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Guides	0	0	0	0	0

❖ No of Research Scholars

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Scholars	0	0	0	0	0

❖ No of Major/ Minor Research Projects

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Major RPs	0	0	0	0	0
Number of Minor RPs	0	0	0	0	0

❖ Incubation Centre/s: Yes

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
Nil	NA	Nil

11. Policies prepared and implemented : Not yet formulated

12. Extension activities (Current year)

a) No. of Extension activities in the Neighborhood for social and holistic development : 07

b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC : 10

c) No of Extension activities in collaboration with government agencies : 06

d) No of Extension activities in collaboration with Non-Governmental Organizations : 02

13. Feedback, Student Satisfaction Survey mechanism adopted : Yes

14. Alumni Association – involvement and activities – Being organized

15. Awards and achievements-current year (to be verified -)

❖ Students : No

❖ Staff : No

16. Total no of scholarships and free ships (Current Year)

Total Amount in Rs:- 9,66,772

17. Total no of capacity building and skill development activities conducted by the college (Current Year) : 05

Teaching	04
Non –Teaching	01

18. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2020-21	2021-22
Number of students registered	204	122
Number of students trained	204	122
a. from your GDC	204	122
b. from other colleges	0	0

Placements:

Year	2020-21	2021-22
No. of companies visited the campus	0	0
Number of students Placed	0	0
a. from your GDC	0	0
b. from other colleges	0	0

19. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2020-21	2021-22
Number of students		

a) B.A	02	0
b) B.Com	01	0
c) B.Sc	03	0

B. Employment (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	0	0
b) B.Com	0	0
c) B.Sc	0	0

C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	0	0
b) B.Com	0	0
c) B.Sc	0	0

20. Grants/funds received from (in Lakhs/Rs.)

A. Government

B. Non-governmental bodies

C. Individuals/ Philanthropists --- Rs 6,80,000/-

D. CSR

E. Budget allocated for Infrastructure

F. Expenditure for Books & Journals

Budget Sanctioned Rs. 1,10,000; Utilized Rs. 1,01,277

21. Governance and Leadership

❖ Institutional Perspective Plan (Next two years)

- The college is gearing up all its activities towards attaining good grade in Cycle 3 of NAAC
- The college intends to improve admissions through OAMDC
- The college aims at achieving student progression in terms of Higher Education and employability
- The institution aims at providing job-oriented skills to meet the challenges of the job market

❖ No of policies developed by the Institution and details

- Seven policies in consistent with the seven criteria of NAAC assessment

22. Contribution of IQAC

❖ Incremental changes during the last two years

1. In the wake of COVID-19 online teaching methods have been considerably improved
2. Faculty members have been given local training for implementing online teaching methods
3. Students have been motivated to avail online mobile learning methods .
4. Online review meetings have been conducted
5. for the staff on a number of occasions
6. Orientation programme on online classes to teachers on 02/11/2020, 10/11/2020, 20/11/2020, 02/12/2020
7. Online awareness programmes have been conducted with the students on precautions to be followed against Corona and fortunately no casualty has been reported by the students and staff during the two waves of COVID-19.

23. Best Practices of Institution

1. Joy of sharing
2. Student counseling

24. Evaluative Reports of the Departments

Enclosed

25. For Autonomous Colleges

A. Academic Council

- Last Academic Council meeting date
- Major decisions for enriching curriculum/Academics

B. Controller of Examinations

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

C. Board of Studies

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body

- Last G.B meeting date
- Major resolutions for administration

26. College Handbook (to be uploaded on the college website): No

27. College Magazine (to be uploaded on the college website): No

28. Monthly News Letters(to be uploaded on the college website): yes

29. Departmental meeting Minutes Registers (to be verified): Yes

30. Reports of various committees (to be verified): Yes

31. CPDC/Finance Committee Meeting Minutes Registers (to be verified) : Yes

32. Implementation status of Biometric Attendance and TLP Reports (to be verified): Yes